



PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
435 Hillcrest Avenue Pacific Grove, CA 93950

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May 12, 2023

**NOTICE OF CERTIFICATION LONG-TERM SUBSTITUTE**

***QUALIFIED DISTRICT EMPLOYEES WILL RECEIVE AN INTERVIEW***

**POSITION:** Long-Term Substitute  
Creating a pool of applicants - 1 per school site to substitute in person daily  
Pacific Grove Middle School, Pacific Grove High School, Forest Grove Elementary  
School, and Robert Down Elementary School  
Bilingual applicants preferred  
*This position will be offered on a temporary contract to non-tenure track applicants.*

**POSITION  
CRITERIA:**

*The most qualified candidates will meet the following criteria:*

- Demonstrated experience teaching advertised grade level preferred
- Possess a growth mindset and promotes a growth mindset with students.
- Demonstrated experience and training in differentiated instruction
- Expertise and experience working with technology, distance learning experience highly desired
- Teacher Leader, PLC model, Smarter Balance Testing and Common Core experience
- Experience working in effective intervention programs
- Experience using data to inform instruction

**EFFECTIVE:** 2023 – 2024 School Year only

**EXPERIENCE:** Prior teaching experience in the advertised grade level desirable

**CREDENTIAL:** Most desirable candidate possesses a valid Subject Matter California credential authorizing the credential holder to provide service to Students. Fully credentialed and 30-day emergency permit holders will be considered

**SALARY AND**

**BENEFITS:** Emergency 30-Day Substitute Permit  
\$187.00/day (1-15 days)  
\$197.00/day (Long term on day 16<sup>th</sup> consecutive day, not retroactive)  
Fully Credentialed  
\$215.00/day (1-15 days)  
\$225.00/day (Long term on day 16<sup>th</sup> consecutive day, not retroactive)

**DEADLINE:** Wednesday, May 24, 2023

**APPLICATION:** Submit a complete application package on EDJOIN:

**Pacific Grove Unified School District**  
Human Resource Department  
Billie Mankey, Director, Human Resources  
435 Hillcrest Avenue  
Pacific Grove, CA 93950.  
Phone: 831-646-6507; FAX: 831-646-6527  
District website: [www.pgusd.org](http://www.pgusd.org)  
E-mail: [bmankey@pgusd.org](mailto:bmankey@pgusd.org)

A complete application package includes a cover letter, current résumé,  
District classified application, and 3 letters of recommendation.

***District employees need only submit a letter of interest.***

The Pacific Grove Unified School District does not discriminate against on the basis of sex, sexual orientation, gender, gender identity, gender expression, pregnancy, race, ancestry, national origin, religion, color, mental or physical disability, medical condition, genetic information, marital status, age, and military and veteran status.